

KECHI CITY COUNCIL MEETING MINUTES
November 14, 2019

I. CALL TO ORDER

Mayor, John Speer called the regular meeting of the Kechi City Council to order. The time was 7 PM

Council present: Betty Washington, David McConnaughay & Margaret McCormick & Kevin Opat. Brian Adams was absent.

Staff present: Robert Conger, City Administrator; Andrew Kovar, City Attorney; Laura Hill, City Clerk; Nicole Bailey, City Treasurer; John Blevins, Chief of Police, Larry Kallenberger, Director of Public Works.

Visitors present: Taylor Messick, Ark Valley News; Sandra McConnaughay; Liz Basford, Mr. & Mrs. Joseph Trumbull, Lynanne DeGarmo, Mr. & Mrs. Richard Wolf, Richard Haddock, Matthew Brewer

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Betty Washington to approve the consent agenda. Second by Margaret McCormick. Motion carried 4-0-0.

Consent agenda

- 1. Approve minutes October 24, 2019**
- 2. Approve Appropriation Ord. # 755**
- 3. Approve Resolution 19-707 Holidays 2020**

C. APPROVE AGENDA

Motion by David McConnaughay to approve the agenda with executive session to be for 10 minutes for the discussion of personnel matters. Second by Kevin Opat. Motion carried 4-0-0.

II. COMMUNICATIONS

A. PUBLIC FORUM

Richard Wolf discussion of Sewer Connection Fees. A copy of his report is attached to the permanent minutes.

B. KECHI CIVIC GROUPS/COMMITTEES

Lynanne DeGarmo, Chair of the Chamber of Commerce updated the council on activities of the group. Requested assistance with Holiday Tree Lighting. The group is willing to donate \$500 to the city to purchase a tree for the season. There was a brief discussion of the limited amount of time to organize and prepare for such an event. However, the consensus was to have staff look into the possibilities and move forward if warranted.

III. OLD BUSINESS - None

IV. NEW BUSINESS

A. PEC Agreement for Kechi Natural Gas Line Improvements

Nicole Bailey, City Treasurer; presented the following:

- In September 2018, the City of Kechi was awarded a \$1.5 million transportation grant to improve the Kechi Road and Oliver intersection.
- In February 2019, the City Council approved an agreement with Professional Engineering Consultants (PEC) to provide design services for the street and drainage improvements for the project.
- Part of the project will include upsizing and moving natural gas lines within and near the intersection.
- To continue design of the intersection and drainage improvements, PEC needs to identify the future location of the natural gas lines.

- The agreement allows PEC to work with the Public Works Department to develop a concept design for these improvements by January 2020. The concept design will assist PEC in identifying the project boundaries, property impacts, and utility conflicts.

Financial Considerations:

- The enclosed agreement includes a lump sum payment of \$4,500 to be paid as services are rendered.
- All project costs will be recorded in the project fund which will be bonded at a later date.

Motion by Betty Washington to approve the agreement with Professional Engineering Consultants for a natural gas line distribution improvement concept design for \$4,500. Second by Kevin Opat. Motion carried 4-0-0.

V. EXECUTIVE SESSION- Non-elected Personnel

Motion by Betty Washington to go into executive session for 10 minutes for the discussion of items relating to non-elected personnel. Second by Kevin Opat. Motion carried 4-0-0.

Returned to regular session at 7:43 PM – No action taken upon return to regular session.

VI. ADJOURNMENT

Motion by Betty Washington to adjourn. Second by David McConnaughay. Motion carried 4-0-0. The time was 7:45 PM.

Signed: _____
John Speer, Mayor

Attest: _____
Laura Hill, City Clerk