

KECHI CITY COUNCIL MEETING MINUTES
October 27, 2022

I. CALL TO ORDER/ROLL CALL

Mayor Ashley Velazquez called the meeting to order at 7:00pm

Council present: Matt Brewer, Brian Adams, Todd Hedstrom, Rachel Trumbull and Richard Haddock.

City staff present: Kamme Sroufe, City Administrator; Andrew Kovar, City Attorney; Theresa Morlan, City Clerk; Thomas Bevan, Director of Public Works; Dustin Belton, City Planner; Earl Findley, Assistant Director of Public Works; and Jessie Woodrow, Chief of Police.

Guests present: Peyton Wynes (PEC), David Messmore, Carrie Messmore, and Taylor Messick.

A. PLEDGE OF ALLEGIANCE – Led by Mayor Velazquez.

B. APPROVE CONSENT AGENDA

Consent Agenda

1. Council Meeting Minutes October 13, 2022

Motion by Brian Adams to approve the consent agenda was seconded by Rachel Trumbull and carried 5-0-0.

C. APPROVE AGENDA

Motion by Brian Adams to approve agenda with the addition of item VI. for Executive Session and change Adjournment to item VII. The motion was seconded by Todd Hedstrom and carried 5-0-0.

II. COMMUNICATIONS

A. Civic Groups/Committees - None

B. Kechi Good News – Mayor Velazquez reported that the Fair Committee is having their Open House Trick-or-Treats in the Community Room on October 31st from 6-8pm. Wichita is having an ICT Books costume parade. Kechi United Methodist Church will be having Trunk-or-Treat. City Clerk shared that Earl Findley had received the Mike Gilliland Award from KMGA in honor of his years of service in the gas industry.

C. Public Forum – None

III. NEW BUSINESS

A. Park Design – City Administrator (CA) Sroufe introduced Peyton Wynes from PEC. Peyton explained the 2-D model for the park redesign. CA Sroufe states that there will be options for the amenities based on the budget for the project.

B. Ordinance 1802-22 & CU-2022-02 – Koontz Pool House, 9230 N Hydraulic - There were no abstentions, and Mayor Velazquez established there was a quorum of 5. There were no valid protests and the public hearing was found to be valid. City Planner (CP) Belton reported on the history of the request for a pool house and the conditions recommended by the Planning Commission for approval. **Motion by Brian Adams to approve CU-2022-02 and adopt Ordinance 1802-22 with conditions**

recommended by Planning Commission. The motion was seconded by Richard Haddock and carried 5-0-0.

- C. **Ordinance 1803-22 & CU-2022-03 & CU-2022-04 – Messmore Storage Structure/Pool House, 415 S Matson** - There were no abstentions, and Mayor Velazquez established there was a quorum of 5. There were no valid protests, and the public hearing was found to be valid. City Planner (CP) Belton reported on the history of the request for a storage structure larger than allowed by right, which would also have a portion utilized as a pool house, and the conditions recommended by the Planning Commission for approval. One of the conditions for approval would be that they be allowed to build the primary and accessory structure simultaneously but cannot receive a Certificate of Occupancy on the accessory structure until a Certificate of Occupancy has been issued for the primary structure.

Motion by Matt Brewer to approve CU-2022-03 & CU-2022-04 and adopt Ordinance 1803-22 with conditions recommended by Planning Commission. The motion was seconded by Brian Adams and carried 5-0-0.

IV. OLD BUSINESS - none

V. Department Updates

- A. **Public Works – Gas Safety Training** – Assistant Director of Public Works Findley present information about the city’s gas system, pipe sizes, pressure, and requirements to replace or protect steel lines. Director of Public Works Bevan gave safety protocols and reminders of the importance of public awareness followed by an informative video for response to gas emergencies.

VI. EXECUTIVE SESSION


Motion by Brian Adams to enter into Executive Session for 20-minutes for non-elected personnel with the meeting to resume at 8:44pm. The motion was seconded by Todd Hedstrom and carried 5-0-0.

Meeting resumed at 8:46pm, and no binding action was taken.


Motion by Matt Brewer to approve Personnel Policy D-10 Retention Bonuses. The motion was seconded by Richard Haddock and carried 5-0-0.

ADJOURNMENT

Motion made by Brian Adams to adjourn. The motion was seconded by Rachel Trumbull and carried 5-0-0. The time of recess was 8:48pm.

Signed: 

Mayor Ashley Velazquez

Attest: 

Theresa Morlan, City Clerk