

**KECHI CITY COUNCIL MEETING MINUTES**  
**April 25, 2019**

A portion of this meeting is a continuation of the meeting held on April 11, 2019 which was recessed in order to hold a workshop at City Hall 5:30 PM. The regular meeting for April 25, 2019 7 PM is being held at the 101 Club 2206 E. 101<sup>st</sup> N. Valley Center, Ks. 67147

**I. CALL TO ORDER RECONVENED MEETING**

Mayor, John Speer called the regular meeting of the Kechi City Council to order. The time was 5:30 PM

**Council present:** Betty Washington, Brian Adams & Margaret McCormick. David McConnaughay was absent & Kevin Opat enter the meeting at 5:55 PM.

**Staff present:** Robert Conger, City Administrator; Laura Hill, City Clerk; Larry Kallenberger, Director of Public Works, Andrew Kovar, City Attorney

**Visitors present:** none

**II. WORKSHOP – DISCUSSION NON-ELECTED PERSONNEL**

**Motion by** Brian Adams to go into executive session for the discussion of non-elected personnel matters, the justification for closing the meeting is discussion relating to non-elected personnel, included in the executive session Council, Mayor, City Administrator & City Attorney, the time the open meeting will resume is 6:17 PM Second by Margaret McCormick. Motion carried 3-0-0

**Return to regular session at 6:17 PM**

**Motion by** Brian Adams to go into executive session for the discussion of non-elected personnel matters, the justification for closing the meeting is discussion relating to non-elected personnel, included in the executive session Council, Mayor, City Administrator & City Attorney, the time the open meeting will resume is 6:41 PM Second by Margaret McCormick. Motion carried 4-0-0

**Return to regular session at 6:41 PM**

**III. ADJOURNMENT**

**Motion by** Brian Adams to adjourn the reconvened meeting of April 11, 2019. Second by Margaret McCormick. Motion carried 4-0-0

**I. CALL TO ORDER/ROLL CALL**

**Council present:** Betty Washington, Brian Adams, Margaret McCormick, David McConnaughay & Kevin Opat

**Staff present:** Robert Conger, City Administrator; Laura Hill, City Clerk; Nicole Bailey, Treasurer; Larry Kallenberger, Director of Public Works, Andrew Kovar, City Attorney

**Visitors present:** Sandra McConnaughay, Taylor Messick, Ark Valley News; Boy Scout Troop 404, Joyce Rogers, Teema Roberts, Beth Ann Hardin, Liz Basford, Jeff DeGarmo, Mr. & Mrs. Alan Kaiser, Virginia Riemann, Mr. & Mrs. Doug Bonnessen

**A. PLEDGE OF ALLEGIANCE-** Colors were presented by BSA Troop 404

**B. APPROVE CONSENT AGENDA**

**Motion by** David McConnaughay to approve the consent agenda. Second by Brian Adams. Motion carried 5-0-0.

**Consent Agenda**

**1. Approve minutes of April 11, 2019**

### C. APPROVE AGENDA

**Motion by** Brian Adams to approve the agenda. Second by Kevin Opat. Motion carried 5-0-0.

## II. COMMUNICATIONS

### A. PUBLIC FORUM

Beth Ann Hardin spoke regarding her love of Kechi, proud resident & proud tax payer, Future Plans, Pro-Neighborhood watch, would like to see a sidewalk or bike path on 61<sup>st</sup> to Park City, thinks there needs to be a traffic light at 61<sup>st</sup> & Hillside intersection, also the proposed improvement to Oliver & 61<sup>st</sup> intersection should be improved to the west not east.

### B. KECHI CIVIC GROUPS/COMMITTEES

Liz Basford, spoke regarding the Park Board & their plans for updating the Park Master Plan.

### C. Grant Township Road Maintenance Agreement

Robert Conger, City Administrator reported for the public in attendance the city council had entered an agreement on April 1<sup>st</sup> with Grant Township for Road Maintenance. Also stated there was a tree trimming agreement for trimming trees along 91<sup>st</sup> N.

### D. 2018 Financial Review

Nicole Bailey, City Treasurer; gave an overview of the city's finances and projections to 2024. A copy of her presentation is attached to the permanent minutes.

## III. OLD BUSINESS -None

## IV. NEW BUSINESS

### A. Automatic Meter Readers for Gas Meters

Larry Kallenberger, reported the Automatic Meter Readers were now available for the gas system. He had obtained 3 quotes for the devices. However he recommended going with the same brand they city is currently using, they were the lowest bid. The quote includes installation for the whole system & training, for \$73,250.00.

**Motion by** Brian Adams to authorize Zenner to install the AMR/MIU units for the gas meters and train us for the price of \$73,250.00. Second by Betty Washington. Motion carried 5-0-0.

### B. Ordinance 1741-19 - An Ordinance amending Chapter I, Article 9, Section 1-902 of the code of the City of Kechi, Kansas regarding the Economic Development Committee.

Robert Conger, City Administrator presented an Ordinance amending the city code pertaining to membership of the Economic Development Committee. The amendment would allow for business owners to be on the committee as well as residents.

**Motion by** Betty Washington to adopt Ordinance 1741-19. Second by Kevin Opat. Motion carried 5-0-0.

### C. Conditional Use Request – CU-2019-01 – Ordinance 1742-19, Alan Kaiser, Kechi Small Engine

**Repair** to permit the establishment of a storage structure on property at 154 S Oliver, zoned as C-1 Arts & Business District.

Chris Morlan, Zoning Administrator; presented the finding and recommendation from the Planning Commission for a conditional use to add a shipping container on the C-1 Zoned property located at 154 S. Oliver. There was no protest petitions filed with the City Clerk and no objections from the public at the public hearing.

**Motion by** David McConnaughay to approve Case No CU-2019-01 per the Planning Commission's recommendation & adopt Ordinance 1742-19. Second by Betty Washington. Motion carried 5-0-0.

### D. Tuition Reimbursement

Robert Conger, City Administrator reported to the council about the previously discussed tuition reimbursement program. The council approved the funding in the 2019 Budget & Conger presented the policy for adoption.

**Motion by** Kevin Opat to approve the Tuition Reimbursement Policy. Second by Brian Adams. Motion carried 5-0-0.

### E. Mayor's Appointment to Economic Development Committee

John Speer, Mayor recommended Robert Cillessen of Cillessen & Sons as his appointment to the Economic Development Committee.

**Motion by** Brian Adams to confirm the Mayor's appointment of Robert Cillessen to serve on the Economic Development Committee. Second by Kevin Opat. Motion carried 5-0-0.

**F. Kechi Playhouse CDBG Policies**

Nicole Bailey, City Treasurer reported in order to receive Federal Community Development Block Grant funds, the City is required to adopt policies addressing, code of conduct, civil rights, and fair housing issues. The attached policies were provided by South Central Kansas Economic Development District, the City's CDBG grant administrator.

**a. Code of Conduct**

**Motion by** Margaret McCormick to adopt the Code of Conduct Policy in connection with the Playhouse Rehabilitation Grant. Second by Betty Washington. Motion carried 5-0-0.

**b. Fair Housing Civil Rights Policy**

**Motion by** Margaret McCormick to adopt the Civil Rights Policy in connection with the Playhouse Rehabilitation Grant. Second by Betty Washington. Motion carried 5-0-0.

**G. City Campus Landscaping Bids**

Robert Conger, City Administrator presented three bids requested for Phase 1 of the City Campus Landscaping Plan. He recommended the low bid of The Arranger with their bid of \$7,499.87.

**Motion by** Brian Adams to approve the low bid of the Arranger for \$7,499.87. Second by Margaret McCormick. Motion carried 5-0-0.

**V. EXECUTIVE SESSION-None**

**VI. ADJOURNMENT**

**Motion by** Brian Adams to adjourn. Second by Kevin Opat. Motion carried 5-0-0. The time was 8:20 PM

Signed: \_\_\_\_\_  
John Speer, Mayor

Attest: \_\_\_\_\_  
Laura Hill, City Clerk