

KECHI CITY COUNCIL MEETING MINUTES

January 13, 2022

I. CALL TO ORDER/ROLL CALL

Mayor Ashley Velazquez called the meeting to order at 7:00pm

Council present: Ashley Velazquez, Todd Hedstrom, Brian Adams, Rachel Trumbull, and Richard Haddock.

City staff present: Kamme Sroufe, City Administrator; Andrew Kovar, City Attorney; Theresa Morlan, City Clerk; Jessie Woodrow, Chief of Police; Thomas Bevan, Director of Public Works; Joseph Trumbull, Police Lieutenant; Chris Morlan, Zoning Administrator; and Kris Brown, Deputy City Clerk.

Guests present: Liz Basford, Melanie Gleim, Jennifer & Charles Halvoet, Darla Hedstrom, Megan Hedstrom, Anna Hedstrom, Stephen Klaassen, Darryl Klaassen, Greg Gleim, Noah Gleim, Michael Velazquez, and Taylor Messick.

A. PLEDGE OF ALLEGIANCE – Led by Mayor Velazquez.

B. OATH OF OFFICE - Theresa Morlan, City Clerk administered the Oath of Office to Mayor Ashley Velazquez, Councilmember Todd Hedstrom, and Councilmember Rachel Trumbull.

Motion by Brian Adams to take a 10-minute recess for reception to welcome the new officials. The motion was seconded by Rachel Trumbull and carried 4-0-0.

C. APPROVE CONSENT AGENDA

Motion by Brian Adams to approve the Consent Agenda. Seconded by Richard Haddock, the motion carried 4-0-0.

Consent Agenda

1. Council Meeting Minutes December 9, 2021
2. Cost of Living Adjustment – Annual Market Adjustment to Pay Scale
3. November 2021 Appropriations Report
4. December 2021 Appropriations Report

D. APPROVE AGENDA

Motion by Brian Adams to approve agenda with a 10-minute Executive Session for non-elected personnel. The motion was seconded by Todd Hedstrom and carried 4-0-0.

II. COMMUNICATIONS

- A. Public Forum – None
- B. Kechi Civic Groups – None

III. OLD BUSINESS - None

IV. NEW BUSINESS

- A. **gWorks 2022 Annual License** – City Administrator (CA), Kamme Sroufe presented the license and support fees payment request to allow the city to continue the full license during the transition to the new software. The Court Module through gWorks will continue to be used for now. CA Sroufe reported that we are up and running with Tyler Technologies for Accounts Payable, Payroll, General Ledger and Project Accounting, and the transition is going well with improvements already being noticed. Utility Billing will go live with the February bill.

Motion by Richard Haddock to authorize the payment to gWorks for \$5854. The motion was seconded by Rachel Trumbull and carried 4-0-0.

- B. Police Sergeant Job Description** – CA Sroufe presented the request to add Police Sergeant position with job description provided.

Motion by Richard Haddock to approve the job description and add the position of Police Sergeant. Seconded by Brian Adams, the motion carried 4-0-0.

V. EXECUTIVE SESSION

Motion by Brian Adams to go into Executive Session for non-elected personnel for 10-minutes and the meeting to resume at 7:32pm. Seconded by Richard Haddock, the motion carried 4-0-0.

The meeting resumed at 7:34pm, and no binding action was taken.

Off Agenda Item

Motion by Brian Adams to promote Master Officer Victor Heiar to Police Sergeant. Richard Haddock seconded the motion, which carried 4-0-0.

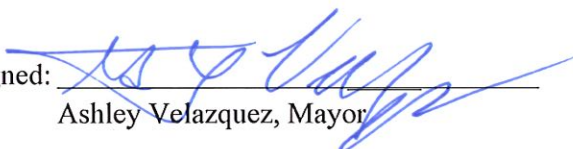
VI. DISCUSSION


CA Sroufe informed the Council of an Orientation Workshop scheduled on January 29th from 9am to 1pm in the Council Chambers. At the January 27th Council meeting, she will present the health care contract, which has decreased 3% from last year. She also thanked the Public Works Department for their work on updates made to the council room.

Brian Adams spoke in memory of Kevin Opat, who passed away on December 29th. Kevin had been on the council for 25 years and had been dedicated to the City of Kechi. His passing will be a loss to the entire community. Mr. Adams also mentioned Kevin's fondness for nicknames and wondered what his had been. Mayor Velazquez commented on how nice the Celebration of Life had been. CA Sroufe said there will be a plaque in Kevin's honor at the park. It will be placed at the bridge for now, but incorporated into a more permanent location when park plans are developed.

V. ADJORNMENT

Motion made by Brian Adams to adjourn, and it was seconded by Rachel Trumbull. The motion carried 4-0-0. The time of adjournment was 7:38pm.

Signed: 
Ashley Velazquez, Mayor

Attest: 
Theresa Morlan, City Clerk